

SEBGHATULLAH TAMIM

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OBJECTIVE

To serve my beloved country Afghanistan and Muslim Ummah

EDUCATION

2008-2010

UNIVERSITY OF ENGINEERING AND TECHNOLOGY UET, PESHAWAR, PAKISTAN

Master of Science (M.Sc) in civil Engineering with research focus on Afghanistan structural and building codes. Beside number of Major courses of civil engineering two minor courses were studied; a) Technical writing and communication skills and b) Computer Aided project Planning and Management, which are most essential in senior technical positions. M.Sc. program and research works was supported through Islamic Development Bank Group ISDB scholarship.

2006-2007

UNIVERSITY OF PRESTON, PAKISTAN

Executive Master of Business Administration (MBA), Specialization in Project Management, with major courses of General Management, Project Management Fundamentals, Effective Project Implementation, Human Resource Management, Financial Management, Total Quality Management, Project Appraisal, Business and effective communication and etcetera.

1998 - 2003

UNIVERSITY OF NANGARHAR, AFGHANISTAN ENGINEERING FACULTY, CIVIL DEPARTMENT

Topped Bachelor of Science (B.Sc) degree in Civil Engineering, July 2003 with overall marks average of over 90%. Major disciplines studied in this program are; a) Irrigation engineering with major courses of; Irrigation system, water discharge calculation and water distribution, hydraulics. b) Water resource engineering & water Management. c) Structural engineering and d) transportation engineering

PROFESSIONAL EXPERIENCE

2009 - to date

EXCELLENT PLANNING AND CONSTRUCTION COMPANY (EPCC) KABUL, AFGHANISTAN

Working in the capacity of General Director with below major responsibilities; the firm effective and efficient management, ensuring quality project implementation within the framework of contractual obligations, Implementation of appropriate procurement and financial management procedures, ensuring the developing of all sorts of reports and their submission to relevant bodies, contribute to the policy development, Ensuring day to day implementation and coordination of operational programs of the firm, Provide required support to units they might require in their day to day operation, Quality assurance of construction work, planning, reporting and monitoring documents.

The General Director is also responsible for provisions of required Technical and Financial proposals to various clients and in addition is responsible for undertaking the operation of nationwide Technical projects of the firm.

Occasional site visit and control of the project administrative, financial Technical and constructions works as well as control of firm equipments and machineries assigned for each project.

Design and implement short and long term staff training strategies in order to develop and upgrade their capacities to achieve the project and firm selected goals and objectives.

Attend and chair monthly firm Management Meeting. The meeting is attended by all main office department heads, project managers, senior engineers and site offices managers. **In addition, I attend the quarterly Board of Directors BOD meeting and working as secretary of the meeting since 2010.**

Design and implement a suitable operation and maintenance O&M plans for each completed project of the firm and assure and control the entire infrastructure, equipments, electricity and other facilities of the project in good condition during the warranty period of the selected project accordance the agreed terms and conditions with project Clients.

During my stay and under my direct management numbers of huge projects are successfully completed which worth more than 50 Millions USD.

The Executive Director directly manages and supervises three regional offices and seven project based offices including the executing team and Technical team in the main office in Kabul with average technical and

management staff of more than 80 persons including highly qualified engineers, designers, surveyors and management & supporting team.

The distinguished position of General Director is member of high ranked decision-making and strategic direction committed by the name of Board of Directors (BOD)

2007 – 2009

**EXCELLENT PLANNING AND CONSTRUCTION COMPANY (EPCC)
KABUL, AFGHANISTAN**

Worked in the capacity of Deputy Director – Technical, Supporting the firm Executive Director in the implementation of the firm activities in accordance with clear delegation of responsibilities prepared by EPCC Executive Director and approved by Board of Directors (BOD).

The Deputy Director – Technical was responsible for implementation of nationwide technical projects in Afghanistan. The huge design and construction project of Uniformed police provincial Headquarters UPHQ of Ghor and Badghis Provinces with contract Value of 9.8 Millions USD\$ was one of the project successfully completed under my direct supervision . The Deputy Director - Technical was over all responsible for leading Design, Construction, and planning teams of the Technical and Construction projects of the firm. **The Deputy Director - Technical position was member of a high ranked decision making and strategic committee called the firm Board of Directors BOD.**

The Deputy Director - Technical specific responsibilities are outlined as below;

- Responsible for directly supervising the projects team, design department, project superintendents and Quality control managers of various on-going projects
- Head and supervise the daily activities of the projects and handled the issues with project clients
- To oversee the daily operation of the firm current project
- To assess the progress of projects
- To control and maintain project expenses and utilization of the materials in best manner and according to the firm rules and policies.
- To maintain workable communication system with field Offices, Clients, Government agencies and other relevant parties of the project.
- To directly receive reports from each project site and office managers
- Design and implement short and long term staff training strategies in order to develop and upgrade their capacities to achieve the project and firm selected goals and objectives.
- To facilitate training of staff and follow their performances according to the compliance of training learning
- To monitor procurement of construction materials and equipments

- To give directions to the whole technical staff of design, quality control, QCS system and other technical staff related to project execution.
- To act as the point of resource on project Management issues to the Client, Government agencies as well as other stakeholders and end users of the project
- Attend regularly project progress and design meetings with Project Clients, Government agencies and other parities.

2005- 2007

DEVELOPMENT ALTERNATIVE INC. (DAI), UNITED STATE AGENCY FOR INTERNATIONAL DEVELOPMENT (USAID), JALALABAD, AFGHANISTAN

Worked in the capacity of Geographic Information System and M&E Manager with 12 number of subordinates worked with the Operation Manager for overseeing program conformity with the Performance Management Plan and assistance in all monitoring and evaluation activities. The specific tasks of the position discussed below;

- Assists in overseeing program conformity with the Performance Management Plan (PMP).
- Assists in the design of a computerized M&E database in which to organize baseline and subsequent data sets gathered for ALP performance monitoring and evaluation.
- Assists in the design of practical tools and methodologies to assemble data required on a recurrent basis to track program performance.
- Conducts periodic and systematic data collection and analysis of ALP results indicators, in conjunction with relevant ALP result team managers, according to the schedule in the PMP.
- Prepares reports on progress on results indicators and assists the Chief of Party in the preparation of other program reports, as needed.
- Assists with program evaluations, as appropriate.
- Provide in spot inspection of the sub-Project construction activities at least once in a life of the project.
- Establishment of the systems to ensure customer for best implementation of the projects in planned budget, with best quality and within the planned time frame
- Provide logistical and planning support through integration of spatial data including base data, satellite images, detailed and program specific data sets required to facilitate analysis, projects monitoring and impact, decision support, and information dissemination.
- Monitor and mapping of each ALP/E program field projects;
- Assess the needs of the ALP/E project to ensure proper consideration of programmatic needs that support strategic objectives;
- Database design when necessary;
- Support ALP/E data development and data management activities;

- Support capacity building of ALP/E staff
- Recommend data collection and analysis options;
- Communicate results and illustrate impact of interventions to client.

2003- 2005

NATIONAL SOLIDARITY PROGRAM (NSP), MINISTRY OF RURAL REHABILITATION AND DEVELOPMENT MRRD, NANGARHAR, AFGHANISTAN

Worked in the capacity of Provincial Engineering Department Head with more than 35 technical staff worked in three district level offices in addition from the provincial design team. I was over all responsible for leading the engineering team and responsible for preparation of the sub-project proposals, Coordination and liaison with all National Solidarity Program (NSP) stakeholders and customers, mainly Community Development Councils (CDC) and community, Responsible to monitor and control the NSP program long-term objectives as well as intermediate objectives. The major responsibilities are summarized below;

- Overall responsible for planning, designing and preparation of sub project proposals.
- Overall responsible for liaison and Coordination with MRRD, oversight Consultant (OC), other government offices and relevant partners in the provincial level to pull resources for the implementation of NSP program,
- To provide technical guidance to the field level engineers,
- Assists community level CDC's in preparation of community development plans base on their prioritization and assigned budget limits.
- Train the key personnel on the steps of preparation of the physical infrastructure plans and estimation assumptions and use of local expertise.
- Checking biweekly reports of site engineers, analyzing and solving the problems, raises on the period.
- Timely site visit of the district offices and physical inspection of the ongoing projects to assure that all projects are constructing as per approved drawings and specifications and within the approved budget.
- Design and preparation of Project Operation and maintenance O&M plans for each completed project. And provide orientation to the community Development Council CDC members to well implement the project O&M.
- Preparing monthly Engineering reports and base on that, formation NSP Monthly status and progress reports with joint efforts of Provincial Manager
- Conduct monitoring and Supervision in field level Activities.
- Conducting routine program monitoring missions;

During my stay in this position in Nangarhar province more than 265 development and infrastructure projects were implemented with

close collaboration with community development Councils CDC's, Government departments, and oversight consultants OC and other stakeholders.

- 2003

PMS - JAPAN, LARGE CANAL SURVEY AND DESIGN PROJECT, JALALABAD, AFGHANISTAN

In capacity of Survey & Design Engineer worked in Abi-Marwarid Canal located in Kuzkunar District of Nangarhar Province. The post was member of five members' Technical committee which was established to survey and design some large canals in eastern region such as Abi-Marwarid Canal in Kuzkunar, Wara-Gala Canal in Surkhrod districts and etc. I was responsible to work with this committee which led by a section specialist from Japan. I Support the team in planning, surveying, and designing of large canals and was responsible to prepare feasibility studies for each these selected canals. The other specific job responsibilities concluded as below;

- Responsible for surveying and designing of all selected canals projects
- Survey of Wara-Gala Canal and Abi-Marwarid Canal ,
- Design of Abi-Marwarid Canal Section and determination of its various alignments and selection of the best alignment based on the feasibility analysis. Abi-Marwarid Canal out of the surveyed canals has already successfully completed.
- Design and Estimation of various hydro structures like siphons, culverts, washing culverts, Aqueduct, Super passage, Water distributors systems and other irrigation system required structures.
- Making their geographic MAPS to show the area being covered by canals, canal structures location and needful Land categorization to water and all villages' location with their land boundaries.
- Providing suitability/feasibility studies of each selected projects or surveyed projects.
- Providing technical survey report based on the feasibility studies.

ACADEMIC EXPERIENCE

- 2008

**UNIVERSITY OF NANGARHAR, ENGINEERING FACULTY
NANGARHAR, AFGHANISTAN**

Worked as a visit faculty member to support last year students in their final project preparation, I was mainly responsible for teaching organization and technology course.

2010 - 2011

**SALAM UNIVERSITY, ENGINEERING FACULTY,
KABUL - AFGHANISTAN**

Worked as Acting Dean of Engineering Faculty and as a visit faculty member of Civil Engineering Faculty of Salam Higher Education Institutions, Kabul - Afghanistan

2009 – 2012

**SALAM UNIVERSITY, ENGINEERING FACULTY,
KABUL - AFGHANISTAN**

Working as a member of Founders Board Committee of the University and member of Curriculum development committee of civil department of engineering faculty

PERSONAL

Very good in English and fluent in Pashto and Dari. Having Extensive experience of Ms. Office packages, spreadsheets, and Auto Cad and engineering design softwares. Having excellent inter-personal, communication, presentation, reporting, human relations, and problem solving skills, and enjoy working with a Varsity of people and situations with excellent initiative capabilities.